

# **THE COLLEGIATE BOHEMIANS SPORTING CLUB**

## **RULES**

### **1. Name of club**

The club shall be called THE COLLEGIATE BOHEMIANS SPORTING CLUB and have its premises at Sandforth Court, West Derby, Liverpool L13 0DQ.

### **2. Objects of the club**

The objects of the Club are to provide facilities for Lawn Tennis, games and social activities as well as refreshment for the benefit of its members.

### **3. Club premises**

The Club House and premises at Sandforth Court, Liverpool are provided by Sandforth Bohemians Tennis Club Limited (1993) (hereinafter called the Company) and at the date of the adoption of these rules, agreement for a lease shall have been granted by the Company to the Club subject to the term of years and to the covenants, provisions and stipulations to be contained therein.

### **4. Qualification for Membership**

All bona fida registered members of the Bohemians Tennis Club shall, at the adoption of these rules, be members of the Club. If there is doubt regarding qualification under this heading then the election procedure as set out in rule 6 hereof shall be followed.

### **5. Subscription**

There shall be an annual general subscription for all members in addition to the subscription payable for membership of the tennis section. These may be varied according to decisions taken at the Annual General Meetings of the Club or Tennis Section.

Members who are not active participants of the Tennis Section shall pay only the general social subscription.

## **6. Election of Members**

- a) Subject to the provision of rule 4 hereof every candidate for membership shall be elected by the Management Committee and shall be proposed by a current paid up member of the club. The application made on the form provided for that purpose, signed by the candidate and the proposer, shall be handed to the Club Secretary who shall post the same on the Notice Board one clear week before election. Any objection to the candidate must be communicated to the Secretary or a member of the Management Committee before the date of the election.
- b) The procedure for the election of members by the Management Committee shall be by way of simple majority of members present.
- c) A new member shall not be entitled to any privileges of the Club until the appropriate subscription has been paid in full. If the subscription is not paid within 14 days from the date of election such election may be deemed void at the discretion of the Management Committee.
- d) No persons may be admitted to membership or be admitted as candidates for membership to any of the privileges of membership without an interval of at least two days between their application or nomination for membership and their admission.

## **7. Honorary Membership**

The Management Committee is empowered to confer honorary Membership on any member of the Club in recognition of outstanding services to the Club. The number of honorary Members shall be limited at all times to not more than ten Members. Honorary Members shall pay no subscription but shall be entitled to all the privileges of the Club in relation to their previous fully paid up capacity.

## **8. Resignation of Members**

A Member may resign his or her membership at any time by notice in writing to the Secretary of the Club but a Member whose resignation is received on or after the 31<sup>st</sup> May shall be liable for his/her full year subscription.

## **9. Expulsion of Members**

The Management Committee shall have the power to expel any Member who shall offend against the Rules of the Club or whose conduct shall, in the opinion of the Management Committee, render him or her unfit for membership of the Club. Before a member is expelled the Secretary shall give to the Member written notice to attend a meeting of the Management Committee where the said member can present his or her account of the alleged offence. No Member shall be expelled without first having the opportunity of appearing before the Management Committee and answering

the complaints made against him or her nor unless at least two thirds of the Management Committee members present vote in favour of expulsion. Decisions made by the Management Committee are final and there is no right of appeal.

Any member may be suspended from the use of the Club premises on the authority of two or more Members of the Management Committee and any such suspension must be reviewed by the Management Committee within 14 days.

## **10. Annual General meetings**

The Annual General Meeting of the Club shall take place within three months following the end of the financial year of the Club as defined in rule 20 when the following business shall be conducted:

- a) The presentation of the accounts of the Club for the previous financial year in which the accounts shall have first been audited by the Club auditors and approved by the management Committee;
- b) Confirmation of the names of the members of the Club Management Committee elected at the Tennis Annual General meeting ;
- c) The approval of the appointment of the Club auditors by the Management Committee;
- d) Such other business as has been communicated to the Secretary and included in the notice of the meeting, or is approved as acceptable for discussion without prior notice by a majority of Members present.

**11.** An Extraordinary General Meeting may be convened at any time by the Management Committee and shall be convened within 21 days on a requisition signed by not less than 30 Members of the Club or one-fifth of the total number of Members (whichever is the less) and delivered to the Secretary stating the purpose for which such meeting is required. No business other than that specified in the notice shall be transacted at an Extraordinary General meeting.

**12.** At all General Meetings of the Club every Member of the Club shall be entitled to be present and to make observations to the meeting. All Members over the age of 18 years shall be entitled to one vote on any matter.

**13.** Written notice of all General Meetings shall be given by the Secretary to all Members not less than 7 clear days before the date appointed for the meeting.

## **14. Club Sections**

There shall be one main section of the Club namely 'Tennis'. This section shall appoint its own Committee to be called 'The Tennis Section Committee'

which shall consist of a Chairman, Treasurer and Secretary and such other members as the section bye-laws shall prescribe, all to be appointed at the Annual General Meeting of the section which shall be held at a time appointed by the section Committee. Only Members of the section may attend and vote at the Annual General meeting of the section and each Member of the section over the age of 18 years shall have one vote on every resolution submitted at the meeting.

15. The Sectional Treasurer shall be entitled to draw from the General Treasurer during each year for the purpose of defraying the normal year by year running expenses of the section, to the extent that subscriptions receivable under rule 5 are insufficient for that purpose, up to 20% of the net bar profits for the current year up to the date of the withdrawal. This limit may vary during the course of a year at the discretion of the Management Committee.
16. The rules of the Bohemians Tennis Club, subject to any necessary modification or amendment not inconsistent with these rules, shall form the Constitution of the Club.

#### **17. Officers**

The Officers of the Club shall consist of a Chairman, Secretary and Treasurer who shall be elected from its own Members at its first Committee meeting following the Annual General Meeting of the Sporting Club.

#### **18. Management Committee**

The management of the Club shall be entrusted to the Management Committee which shall consist of five Members of the Tennis Section voted for and elected to the Committee at the Tennis Annual General Meeting. They shall hold office for a period of 12 months but shall be eligible for re-election

The Chairman shall have a casting vote.

Casual vacancies may be filled by the management Committee requesting the tennis Section to nominate a Member to fill the vacancy. A person appointed to the vacancy shall hold office until the next Annual General Meeting following his/her appointment. The Committee may co-opt additional members at its discretion but such co-opted members have no vote.

19. The Management Committee shall meet at least once a month and three members shall form a quorum. Special meetings may be called by the Chairman or Secretary from time to time. The management Committee shall be responsible for the general management of the Club and, whenever

necessary, to liaise and co-ordinate the sectional interest. All decisions of the Management Committee likely to affect the Company's freehold property and not specifically provided for in the lease shall be subject to the approval of the Board of Directors of the Company.

## **20. Audit of Accounts**

The financial year of the club shall end at the 31<sup>st</sup> of March in each year and a statement of accounts of the Club for the year shall be audited and presented to members at the Annual General Meeting.

## **21. Guests**

Any member may, subject to such regulations as may be made from time to time, personally introduce a friend as his or her guest. The Member shall, on introducing a guest to the Club premises, enter the guest's name and Member's own name in a book kept for the purpose. No person who is suspended from membership shall be admitted as a guest. A bona fide guest may not be permitted to purchase intoxicating drinks in the club.

## **22. Sale of intoxicants to non-members**

Members of visiting teams playing matches at the Club Sports Ground and the supporters of such teams may, on the day of the match, use the Club premises and purchase intoxicants therein.

## **23. Opening hours**

The Club shall be open daily between such hours as the Management Committee shall, from time to time, determine. The Management Committee is empowered to close the Club premises for such times and on such occasions as they deem necessary.

## **24. Permitted hours**

The permitted hours for the supply of intoxicating liquor in the Club shall be as follows:

Weekdays	12.00 noon to 11.00pm
Sundays, Christmas Day, Good Friday	12.00 noon to 3.00pm 7.30pm to 10.30pm

The Management Committee is empowered to vary the permitted hours from time to time but such variation shall be only operative until the next Annual

General Meeting of the Club unless the hours as varied are confirmed at such a meeting.

## **25. Bye-laws**

The Management Committee may, from time to time, make, vary or revoke Bye-laws not inconsistent with these rules for the regulation of the internal affairs of the Club and the conduct of the Members.

All such Bye-laws, until revoked by the Management Committee or by Members of the Club at a General Meeting, shall be binding on all the Members of the Club as if they were contained in these rules.

## **26. Amendment to Rules**

These rules may, from time to time, be revoked, altered or added to by a resolution passed at an Annual General Meeting of the Club by a majority of not less than 75% of the Members present and voting. Before any resolution shall be placed before the general meeting for amendment of rules, such resolution shall first have been approved by the Tennis Section. In the event of a proposal not being approved by the Tennis Section then the resolution shall not be placed on the agenda for the Annual General Meeting of the Club.

## **27. Dissolution of the Club**

If, at any General Meeting, a Resolution for the dissolution of the Club is passed by a majority of the Members present and, at a special General Meeting held not less than six weeks thereafter of which not less than 4 weeks written notice shall have been given to each member and at which not less than half the Members shall be present, that Resolution shall be confirmed by a Resolution passed by a majority of two thirds of the members voting thereon, the Committee shall thereupon or at such future date as shall be specified in such Resolution proceed to realise the property of the Club and after the discharge of all liabilities shall pass the same to the Tennis Section and receipt by the Tennis Treasurer shall be evidence of such discharge.

The manner in which the shares shall be ultimately distributed or utilised shall be determined by the members of the Tennis Section. Upon completion of the division as aforesaid the Club shall be dissolved.

2<sup>nd</sup> May 1997